

JANNAF Policy on Papers and Presentations

The “JANNAF Publication Clearance Form” must be submitted with the appropriate information and signature, indicating the approval of your government sponsor or program management to present and publish your paper, or to publish the presentation if a paper is not submitted.

JANNAF policy requires that you submit a publication clearance form along with your paper and presentation **prior** to the meeting. Although papers are not required for virtual JANNAF meetings, a Publication Clearance Form is required for each presentation or paper submitted if their Distribution Statements are different.

The form can be found on page 2.

Distribution Statement Usage in JANNAF

- Per DoD Directive 5230.24, distribution statements are meant for “secondary” distribution.
- By signing this JANNAF Publication Clearance Form, the releasing official is permitting the JHU-WSE Energetics Research Group, the JANNAF Support Contractor, to publish and disseminate this material in accordance with the distribution statement criteria outlined on this form.
- **Publication of JANNAF papers:** For anything other than statements A or C, only the metadata will be published in JDOC with a “Paper Available upon Request” statement listed in the supplementary notes.
- **Presentations at JANNAF meetings:** Should you have a presentation with a distribution statement more restrictive than A or C that you wish to secure, please be sure to contact the ERG staff members listed at the bottom of this page. **NOTE:** presentation distribution statements more restrictive than “C” cannot be accommodated during a virtual meeting unless they are part of an entire session restricted at the same level. This must be known prior to publication of the Final Program.

Controlled Unclassified Information (CUI)

All printed and electronic, including digital, technical documents that are determined to contain Controlled Unclassified Information (CUI) data shall be marked. This includes, but is not limited to, all publications marked for Distribution Statement B, C, D, or E. For marking guidance please refer to <https://www.archives.gov/cui>.

Export Control Warning

All printed and electronic, including digital, technical documents that are determined to contain export-controlled technical data shall be marked as shown.

“WARNING – This document contains technical data whose export is restricted by the Arms Export Control Act (TITLE 22, U.S.C., Sec 2751 et. seq.) or the Export Administration Act of 1979 (Title 50, U.S.C., App. 2401 et. seq.), as amended. Violations of these export laws are subject to severe criminal penalties. Disseminate in accordance with provisions of DoD Directive 5230.25.”

Note:

- The Export Control Warning cannot be used alone if the technical paper is DoD/DoE funded.
- All technical documents using the reason “Critical Technology” or “Direct Military Support” also must add the Export Control Warning below the Distribution Statement.

Destruction Notice

All technical documents marked with distribution statements B, C, D, or E must also be marked with this Destruction Notice:

Classified documents, follow the procedures in DoD 5200.22-M, National Industrial Security Program Manual, Chapter 5, Section 7. Unclassified, limited documents: Destroy by any method that will prevent disclosure of contents or reconstruction of the document.

Generate a Distribution Statement

A distribution statement generator is available on the Author Information page of the current meeting web site. Use of this template will assure an adequate distribution statement that can simply be inserted in your paper and/or presentation.

To generate a distribution statement to cut and paste into your document, go to https://www.jannaf.org/mtgs/common_files/diststmtgen.html.

Questions

For assistance in completing this form, contact JHU WSE Energetics Research Group at 410-992-7300, x208, or by emailing Gabrielle Delisle-Ballard at gdelisle@erg.jhu.edu or Mary Gannaway at mgannaway@erg.jhu.edu.

Publication Clearance Form

(for publishing either a paper or a presentation in JDOC)

Joint Army-Navy-NASA-Air Force (JANNAF)
68th JPM / PIB / 15th MSS / 12th LPS / 11th SPS
Joint Subcommittee Meeting
Virtual Edition • 7 – 17 June 2021

Download and Save Form Before Completing

Title: _____ Tracking No.: _____

Author(s): _____

Organization Name: _____ Phone: _____

This Form Applicable to (select one): Paper Only Presentation Only Both Paper and Presentation

This is a U.S. Government-sponsored technical information exchange meeting. Attendance is restricted to invited U.S. citizens whose organization is certified with the Joint Certification Program Office (JCP) (1-800-352-3572; <https://www.dla.mil/HQ/LogisticsOperations/Services/JCP/>) for receipt of militarily-critical technical data (DD 2345) and has DoD or NASA sponsorship. Proceedings will be published by the JHU WSE Energetics Research Group (JHU WSE ERG) in the JANNAF Digital Online Collection (JDOC).

Releasing Authorization

For all papers/presentations, the qualified releasing official is permitting the JHU-WSE Energetics Research Group, the JANNAF Support Contractor, to publish and disseminate this material in accordance with the distribution statement criteria outlined on this form to qualified government, industrial, and academic subscribers within the JANNAF community. Those recipients must then follow the distribution criteria or obtain authorization from the originating command for secondary distribution to entities who do not meet the distribution criteria.

NOTE: Work done by US government, or for US government contract or grant requires a government official's signature for release.

DoD Funded: work performed under DoD contract, subcontract, or grant.

Company or Privately Funded

Other Government Funded: Includes NASA, DoE, etc.

Government contract or grant number(s) under which work was performed: _____

Releasing Official's Name/Title: _____ Organization: _____ City: _____

Signature: _____ Phone: _____ Email: _____

Distribution Statements (Please select one applicable statement from the options below & include on p.1 of your paper and/or presentation)
If Distribution Statement B, C, D, or E is checked, the publication must also be marked for Controlled Unclassified Information (CUI).

Distribution A: Approved for public release; distribution is unlimited (**may not be used w/ Export Control Warning or on classified documents**).

Distribution B: Distribution authorized to US Government agencies only; (insert reason); (insert date of determination). Other requests for this document shall be referred to (insert controlling government office and address).
Reasons: Foreign Government Information; Administration/Operational Use; Critical Technology (add Export Control Statement); Software Documentation; Specific Authority; Premature Dissemination; Proprietary Information; Test and Evaluation; Contractor Performance Evaluation; Export Controlled (add Export Control Statement); Operations Security; Vulnerability Information

Distribution C: Distribution authorized to US Government agencies and their US contractors; (insert reason); (insert date of determination). Other requests for this document shall be referred to (insert controlling government office and address).
Reasons: Foreign Government Information; Administration/Operational Use; Critical Technology (add Export Control Statement); Software Documentation; Specific Authority; Export Controlled (add Export Control Statement); Vulnerability Information

Distribution D: Distribution authorized to the Department of Defense (DoD) and US DoD contractors only; (insert reason); (insert date of determination). Other requests shall be referred to (insert controlling DoD office).
Reasons: Foreign Government Information; Administration/Operational Use; Critical Technology (add Export Control Statement); Software Documentation; Specific Authority; Export Controlled (add Export Control Statement); Vulnerability Information

Distribution E: Distribution authorized to DoD Components only; (insert reason); (insert date of determination). Other requests shall be referred to (insert controlling DoD office and address).
Reasons: Direct Military Support (add ITAR Statement); Foreign Government Information; Premature Dissemination; Proprietary Information; Administration/Operational Use; Critical Technology (add Export Control Statement); Software Documentation, Test and Evaluation; Specific Authority; Contractor Performance Evaluation; Export Controlled (add Export Control Statement); Operations Security; Vulnerability Information

Check if your publication (information being published in JDOC) has a modified distribution statement and provide details below.
Also make publication available to:

Contains CONTROLLED UNCLASSIFIED INFORMATION (CUI): All printed and electronic, including digital, technical documents that are determined to contain Controlled Unclassified Information (CUI) data shall be marked. For marking guidance, refer to <https://www.archives.gov/cui>.

EXPORT CONTROL WARNING: All printed and electronic, including digital, technical documents that are determined to contain export-controlled technical data shall be marked as shown.

WARNING - This document contains technical data whose export is restricted by the Arms Export Control Act (Title 22, U.S.C., Sec 2751, et seq.) or the Export Administration Act of 1979 (Title 50, U.S.C., App. 2401 et seq.), as amended. Violations of these export laws are subject to severe criminal penalties. Disseminate in accordance with provisions of DoD Directive 5230.25.

If Distribution Statement B, C, D, or E has been checked above, please complete the following:

Reason: _____ Date of determination: _____

Controlling Office and Address: _____