



The City of  
**OKLAHOMA CITY**

DEPARTMENT OF FINANCE  
City Treasurer's Office

**FEDERAL AGENCY EMPLOYEES ONLY**

GENERAL SERVICE ADMINISTRATION(GSA)

Federal Employee SmartPay Credit Cards

There are three account types within SmartPay Program:

1. **Centrally Billed Accounts (CBA):** CBAs are card accounts where payment is made directly to the bank by the Government.
2. **Individually Billed Accounts (IBA):** IBAs are card accounts where payment is made directly to the bank by the individual.
3. **Integrated Accounts:** Integrated accounts are CBAs.

**Travel and Integrated Cards:**

Some states also provide tax exemption on individually billed travel accounts.

To determine whether the travel or integrated card is a CBA or an IBA, refer to the 6th digit of the account number on the card. Here is a table that can help:

Prefix (1st four digits)	Sixth Digit	Platform	Issuing Bank	Billing Type
4486 & 4614 <i>Exempt</i>	0, 6, 7, 8, 9	Visa	Citibank JP Morgan Chase US Bank	Centrally Billed
4486 & 4614 <i>not exempt</i>	1, 2, 3, 4	Visa	Citibank JP Morgan Chase US Bank	Individually Billed
5565 & 5568 <i>exempt</i>	0, 6, 7, 8, 9	MasterCard	Citibank JP Morgan Chase US Bank	Centrally Billed
5565 & 5568 <i>not exempt</i>	1, 2, 3, 4	MasterCard	Citibank JP Morgan Chase US Bank	Individually Billed

**ONLY CENTRALLY BILLED SMARTPAY CARDS ARE EXEMPT FROM HOTEL TAX.**

This is the documents location.  
[HTTPS://SMARTPAY.GSA.GOV/](https://SMARTPAY.GSA.GOV/)

10/15/2012

Attachment G