

THINGS TO KNOW BEFORE YOU GO

Dear Attendee,

The JHU WSE Energetics Research Group (ERG) staff is finalizing the arrangements for next week's 71st JANNAF Propulsion Meeting, PIB meeting, and 18th MSS, 14th LPS, and 13th SPS Joint Subcommittee Meeting in Oklahoma City, OK.

As you prepare to travel to Oklahoma City, we wanted to share some information that you might find useful. Please take some time to read through these topics.

TRAVEL INFORMATION regarding ground transportation, hotel address and parking can be found [HERE](#).

If you're looking for things to do in Oklahoma City during your down time, go [HERE](#).

Dining during the Meeting

The days and hours of operation for the hotel's restaurant, lounge, outdoor patio, and coffee shop can be found [HERE](#). Restaurant maps, lists and other helpful dining resources can be found on the [meeting website](#) (see "Resources").

Attire

Most attendees wear business or business casual attire.

On-Site Check-In

The JANNAF Check-In and Security Desks will be located on the 2nd floor of the hotel. **You must present a Government-issued photo ID to receive your badge and materials.** *If you are missing one or both of the required registration steps, be sure these are complete **prior to arriving** at the JANNAF Check-In desk; your first stop will be the Registration Verification station so we can confirm your registration is complete before giving you your badge and materials (allow extra time).*

The JANNAF Check-in desk will be open the following days and times:

- Monday from 10:00am - 5:00pm CDT
- Tuesday through Thursday from 7:00am - 5:00pm CDT

Please Note: sessions begin at 1:30 p.m. CDT on Monday.

Security

The overall classification of this meeting is UNCLASSIFIED. There will be security guards stationed strategically to ensure that only qualified JANNAF attendees enter our security perimeter. **Please be sure to wear your JANNAF badge at all times while attending JANNAF sessions, meetings, and events, including the Networking Hour on Wednesday.**

Reaching JHU-WSE ERG Staff

Many of the JHU-WSE ERG staff will be travelling to Oklahoma City over the upcoming weekend. If you have an immediate need, call the ERG Office at 410-992-7300 and leave a message on the staff member's voice mail. For non-urgent needs, email the staff member. **For contact information of staff members with meeting responsibilities, please go [HERE](#).**

Make the Most of Your Time at the JANNAF Meeting

1. Review the useful information in the printed Final Program and then be sure to check the online version, the Program Change monitors, and the digital session agenda signage frequently for changes. The printed program is already outdated.
2. Always take your personal belongings with you during breaks and at night. Better safe than sorry.
3. Remember to turn your cell phone off or set it to silent mode while in sessions as a courtesy to presenters and other attendees.
4. Try sitting next to people you don't know. Set a goal of meeting at least five new people to add to your sphere of influence.

We're looking forward to seeing you in Oklahoma City. Safe travels!

Regards,
The JHU WSE Energetics Research Group Staff