

JANNAF Policy on Papers and Presentations

The “JANNAF Publication Clearance Form” must be submitted with the appropriate information and signature, indicating the approval of your government sponsor or program management to present and publish your paper and/or presentation.

JANNAF policy requires that you submit a publication clearance form along with your paper and presentation **prior to** the meeting. JANNAF adheres to its policy of NO Paper, NO Publication Clearance, NO Podium. Clearance forms are also required for presentations that are part of a Workshop or Specialist Session.

The form can be found on pages 2-3. Download and save the form before completing.

Distribution Statement Usage in JANNAF

- By signing this JANNAF Publication Clearance form, the releasing official is permitting the JHU WSE Energetics Research Group, the JANNAF Support Contractor, to publish and disseminate this material in accordance with the limited dissemination criteria outlined on this form.
- **Publication of JANNAF documents:** For anything other than limited dissemination Public Release or FEDCON, only the metadata will be published in JDOC with a “Paper/presentation Available upon Request” statement listed in the supplementary notes.
- **Presentations at JANNAF meetings:** Should you have a more restrictive presentation that you wish to secure, please be sure to contact the ERG staff members listed at the bottom of this page. **NOTE:** presentation limited disseminations more restrictive than FEDCON, cannot be accommodated unless communicated prior to printing of the Final Program.

Releasing Official

The Releasing Official should be the person responsible for approving the release of your paper/presentation for primary distribution by JANNAF under the Limited Dissemination Control and (if applicable) CUI markings you have designated.

- If you are a government contractor, the appropriate Releasing Official is typically your government sponsor or government contracting official for the project about which you will be presenting.
- If you work for the government, the Releasing Official is typically the Export Control Officer, the Program Manager that oversees the effort about which you will be presenting, or the Branch Manager.
- An author should only sign as the Releasing Official for their own work if:
 - The work was internally funded and they’re the president or CEO of their company (contractor).
 - They work for the government (not a contractor) and they’re the Project Manager, Program Lead or Branch Chief overseeing the submitted material.

Questions

For assistance in completing this form, contact JHU WSE Energetics Research Group at 410-992-7300, x204, or by emailing Atashia Allen at aallen@erg.jhu.edu or Mionna Sharp at msharp@erg.jhu.edu.

The form is located on pages 2-3.

Publication Clearance Form – Other Government Funded

Download and Save Form Before Completing

*Title:	*Tracking No.:
*Author(s):	
*Organization Name:	*Phone:
*In addition to the publication of your paper, can your presentation be published?: Publish Do NOT Publish	
This is a U.S. Government-sponsored technical information exchange meeting. Attendance is restricted to invited U.S. citizens whose organization is certified with the Joint Certification Program Office (JCP) (1-800-352-3572; https://www.dla.mil/HQ/LogisticsOperations/Services/JCP/) for receipt of militarily-critical technical data (DD 2345) and has DoD or NASA sponsorship. Proceedings will be published by the JHU WSE Energetics Research Group (JHU WSE ERG) in the JANNAF Digital Online Collection (JDOC).	

Releasing Authorization

For all papers/presentations, the qualified releasing official is permitting the JHU WSE Energetics Research Group, the JANNAF Support Contractor, to publish and disseminate this material in accordance with the distribution statement or limited dissemination control criteria outlined on this form to qualified government, industrial, and academic subscribers within the JANNAF community.

***Other Government Funded:** Government work that is not funded by the DoD. For example: NASA, DoE, etc.

*Security Classification of Publication: Unclassified Confidential Secret

Classified by: Derived from: Declassify on:

Government contract or grant number(s) under which work was performed:

*Releasing Official's Name/Title:	*Signature:
*Organization:	*Phone:
*City:	*Email:

NOTE: Work done by US government, or for US government contract or grant requires a government official's signature for release.

COMPLETE THIS SECTION OF THE FORM BEFORE CONTINUING

1. ***Has this material been approved for public release?** No Yes

If you answered "No," you must continue to the following question. If you have answered "Yes,"

Please place the following text in the footer of the first page of your paper and your presentation:

"This work is approved for public release by YOUR COMPANY/ORG NAME." *You have completed this form.*

2. ***Does this material contain Controlled Unclassified Information (CUI)?** No Yes

If you have answered "Yes," read below, then complete Section 2 and 3 of this form.

If your work contains CUI, you must have the proper CUI markings. Papers/presentations determined to contain CUI must include, at a minimum, must include "CUI" or "CONTROLLED" at the top and bottom of each page.

The CUI designation indicator box must be placed in the lower right portion of page 1 of your paper and/or presentation. An example is provided on the right.

For organization-specific marking guidance, refer to your security personnel or government sponsor.
For general marking guidance, refer to <https://www.archives.gov/cui>.

Controlled by: NASA Controlled by: NASA MSFC CUI Category: EXPT Limited Dissemination Control POC: John Doe, 111-111-1111

***This form is not yet complete* Continue to Section 2 of the form.**

Section 2

Limited Dissemination Control (LDC)

All papers and presentations that are not for public release require an LDC. Please select one from the list of controls below, they are listed in increasing level of restriction. Select one: (Preferred LDCs for JANNAF are highlighted). JANNAF will not control access to meeting rooms for the presentations with the highlighted markings below.

Preferred CUI Limited Dissemination Control (LDC) Who may receive the information?

NOFORN (if EXPT or EXPTR)	U.S. Persons Only
FEDCON	U.S. Government and their U.S. Contractors
DL LIST=DoD, DoD CON, NASA, NASA CON, NNSA, NNSA CON	DoD, NASA, NNSA, and their respective U.S. Contractors

Additional Allowable Controls (e.g. Warhead Technology):

FED ONLY	U.S. Government Only
DL LIST=DoD, DoD CON, NNSA, NNSA CON	DoD, NNSA, and their respective U.S. Contractors
DL LIST=DoD, DoD CON	DoD and their U.S. Contractors

Paper

Select the LDC that applies to your paper.

Write-in additional organizations authorized for release to here, if desired:

Presentation (including Posters)

Select the LDC that applies to your presentation/poster.

Write-in additional organizations authorized for release to here, if desired:

Section 3 – Complete this section if you answered yes to question 2 on the previous page.

Controlled Unclassified Information (CUI) (Not for use with publicly releasable information)

Use this information to generate the CUI designation indicator that must be placed in the lower right portion of page 1 of your paper and/or presentation. An example is provided on appendix page. Papers/presentations determined to contain CUI must also, at a minimum, include "CUI" or "CONTROLLED" at the top and bottom of each page. If NOFORN is used it must also be in the banner marking.

All printed and electronic, including digital, technical documents that are determined to contain Controlled Unclassified Information (CUI) data shall be marked. For organization-specific marking guidance, refer to your security personnel or government sponsor. For general marking guidance, refer to <https://www.archives.gov/cui>.

Controlled By (Controlling Organization/Agency):

Controlled By (Office within Organization/Agency responsible for document):

CUI Category (Select one or more from list [here](#)):

Limited Dissemination Control (LDC) Must match LDC selected above):

Information for Point of Contact (POC) Responsible for CUI (Note: POC should belong to Controlling Organization/Office)

POC Name:

POC Office Phone or Email:

Use this information to complete the CUI Designation Indicator located on p. 1 of your paper/presentation.

This is the end of Section 3.